

University Preparation School at CSU Channel Islands
1099 Bedford Drive, Camarillo, CA 93010

APPROVED Minutes for the Meeting held on Friday, December 15, 2023

Opening Procedures

- A. **Call to Order:** The regular meeting of the Board of Directors of the University Preparation School at CSU Channel Islands was called to order by Veronica Rauschenberger at 1:31pm

- B. **Adoption of the Agenda**

Moved by *Lindsay Walker* **Seconded by** *Talya Drescher*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Melinda Brookshire				x
Regina Carver	x			
Talya Drescher	x			
Ernesto Guerrero				x
Marlo Hartsuyker				x
Veronica Rauschenberger	x			
Lindsay Walker	x			
Celina Zacarias	x			

- C. **Pledge of Allegiance-** Led by Charmon Evans

D. Roll Call	Present	Absent
<u>Board Members</u>		
Jeanne Adams	<u> x </u>	<u> </u>
Melinda Brookshire	<u> </u>	<u> x </u>
Regina Carver	<u> x </u>	<u> </u>
Talya Drescher	<u> x </u>	<u> </u>
Ernesto Guerrero	<u> </u>	<u> x </u> late
Marlo Hartsuyker	<u> </u>	<u> x </u> late
Veronica Rauschenberger	<u> x </u>	<u> </u>
Lindsay Walker	<u> x </u>	<u> </u>
Celina Zacarias	<u> x </u>	<u> </u>
<u>Administration</u>		
Charmon Evans	<u> x </u>	<u> </u>
Echo Reves	<u> x </u>	<u> </u>
Veronica Solorzano	<u> </u>	<u> x </u> late

E. Public Comments-None

F. Directors' Reports

Charmon-

G. Board Reports, Correspondence, and Communications

None

H. Swearing in of Board Member-Regina Carver

Regina will continue her position to 2027.

I. Advisory and Auxiliary Reports-Nothing to report

1. **School Site Council-SSC** does not meet in December.
2. **ELAC**-We finally have EL parents! ELAC does not meet in December.
3. **Parent, Teacher, Student Association**-They are holding a general meeting next Wednesday, they are currently recruiting for four open positions.

II. Regular Session

A. Consent Agenda

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. Minutes of the November 17, 2023, Regular Board Meeting

2. Purchases to Ratify

Moved by Lindsay Walker Seconded by Regina Carver

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Melinda Brookshire				
Regina Carver	x			
Talya Drescher	x			
Ernesto Guerrero	x			
Marlo Hartsuyker	x			
Veronica Rauschenberger	x			
Lindsay Walker	x			
Celina Zacarias	x			

B. Items for Action, Discussion and or Information

1. Topic/Agenda Item: Elections for the Board of Directors January 2024-December 2024, President, Vice President, Treasurer and Secretary

Personnel Involved: Charmon Evans

Fiscal Implications:

Options or Solutions (If applicable):

Director's Recommendation: It is recommended the Board of Directors elect a President, Vice President, Treasurer and Secretary from January 2024-December 2024. A short discussion followed. Celina moved to approve the new slate for the 2024 school year. President Veronica Rauschenberger, Vice President Regina Carver, Treasurer Jeanne Adams, and Secretary Ernesto Guerrero.

Moved by *Celina Zacarias* **Seconded by** *Talya Drescher*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Melinda Brookshire				x
Regina Carver	x			
Talya Drescher	x			
Ernesto Guerrero	x			
Marlo Hartsuyker	x			
Veronica Rauschenberger	x			
Lindsay Walker	x			
Celina Zacarias	x			

2. Topic/Agenda Item: Review and Approval of the Board of Director Calendar for 2024

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the Board of Director Calendar for 2024. After a short discussion, Marlo motioned to approve the Friday calendar with no evening meetings.

Moved by Marlo Hartsuyker Seconded by Regina Carver

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Melinda Brookshire				x
Regina Carver	x			
Talya Drescher	x			
Ernesto Guerrero	x			
Marlo Hartsuyker	x			
Veronica Rauschenberger	x			
Lindsay Walker	x			
Celina Zacarias	x			

3. Topic/Agenda Item: Presentation on UPCS CDARS Investment Accounts

Personnel Involved: Charmon Evans

The investment committee met before COVID, and then was put on hold. We have recently invested 1.5 million with several banks.

4. Topic/Agenda Item: Presentation of feedback from the School Site Council regarding the Parent Engagement Policy #000

Personnel Involved: Charmon Evans

It is a Federal Title 1 requirement for the SSC committee to review this policy yearly. They have decided that the policy needed no revisions. No need for board approval.

5. Topic/Agenda Item: Presentation of California Schools Dashboard data for the 2022-2023 school year

Personnel Involved: Charmon Evans

The scores went live today. English Learners had the largest growth up 25.4%. Echo and Becca gave a very lengthy presentation.

6. Topic/Agenda Item: Presentation on the UPCS Multi-tiered System of support: SST, Behavior, Academic and SEL.

Personnel Involved: Echo Reves/Katie Koch/ Becca Kruse/Erica Chambers

Echo and Becca gave a lengthy presentation on MTSS.

III. Directors Announcements/Remarks

Ernesto Guerrero stated that the minutes of the November meeting state that he was absent, however he was late. The minutes will be brought back to the next meeting.

IV. Future Agenda Items: Next Meeting, January 26, 2024

V. Adjournment: 2:52 pm

